



## Narrative Statement I – Board Certification

- The Narrative Statement I document should note how the Applicant meets each of the NACC-Specific Competencies required for certification, citing each NACC-Specific Competency listed below. Please write a response for each Competency below.
- Applicants who have had previous interviews will need to address recommendations from previous Presenter’s Reports Part II. (See last page)
- Please follow the document formatting instructions:
  - **The Narrative Statement I document may not exceed six (6) pages.** This includes your written response, this instruction page, and the headings. (Applicants who have had previous interviews may add one page to the page count for a total of seven (7) pages.)
  - The template text (Instructions, Competencies, Writing Guide) must not be altered by the Applicant.
  - All written text must be formatted in single-spaced, 12-point type (Arial, Garamond, or Times New Roman), with one-inch margins (CP131.3).
  - Applicants must provide responses using this template; responses are to be typed into the fields marked with brackets: [ ]. If text is copied/pasted into the bracket, be sure to retain a 12pt font and delete blank spaces to stay within the required page limit.
  - Before submitting this document to the NACC, the document must be converted to PDF and the file name updated with the Applicant’s last name and first name.

Listed below is a grid which shows which shows which Competencies will be addressed in this essay:

	<b>Integration of Theory and Practice (ITP)</b>	<b>Professional Identity and Conduct (PIC)</b>	<b>Professional Practice Skills Competencies (PPS)</b>	<b>Organizational Leadership (OL)</b>
NACC Specific Competencies	ITP1.1* ITP1.2 ITP1.3 ITP4.1*	PIC3.1 PIC3.2 PIC3.3 PIC5.1	PPS2.1 PPS7.1	OL2.1 OL2.2 OL4.1

**\*Indicates that competency is addressed elsewhere in the application or interview process:**  
 ITP 1.1 is addressed in the Integrative Theological Essay.  
 ITP4.1 is addressed in the E-learning Module and Post-Test for Ethical and Religious Directives (ERDs).

**APPLICANT NAME:**

**INTEGRATION OF THEORY AND PRACTICE**

ITP 1.2 Articulate an understanding of one’s baptismal call and chaplaincy as a ministry of the church.

*Chaplaincy is both a call and a response within the greater mission of the Church. What connection do you see between your baptism and your ministerial role and functioning? How does your provision of spiritual care contribute to the overall ministry of the Church? Demonstrate using an example of this connection in your practice of spiritual care.*

ITP 1.3 Recognize both the reality of personal and social sin and demonstrate the power of justice, mercy, forgiveness and reconciliation to heal persons and relationships.

*Chaplaincy often involves being a reconciling agent in the midst of diverse conflicts, or a facilitator of a person’s process of coming to forgive another as part of a healing process. What is your understanding of the effects of both personal and social sin on an individual and his/her relationships? Provide one or more examples where you have been instrumental in helping another in a process of forgiveness and/or reconciliation.*

**PROFESSIONAL IDENTITY AND CONDUCT**

PIC3.1 Articulate a spirituality grounded in a relationship with God, self, and others.

*Your personal spirituality forms the basis for your provision of spiritual care. Describe your spirituality in terms of your relationship with God, self, and others. Demonstrate using at least one example each of 1) how your spirituality grounds and animates you and 2) how it influences how you provide spiritual care.*

PIC3.2 Demonstrate one’s commitment to on-going faith development and spiritual growth.

*Spiritual care providers are continually called to grow and nurture their faith lives. How do you nurture your own faith development and spiritual growth? Demonstrate using a recent experience of faith development and spiritual growth.*

PIC3.3 Demonstrate life-work balance skills, including time management.

*Balancing human, spiritual, and pastoral dimensions of life is vital for ongoing strength and resiliency and effective spiritual care. Provide one or more examples of how you balance your work with the rest of your life.*

PIC 5.1 Articulate an understanding of the responsibility of the public nature of a chaplain's role.

*Chaplains are often viewed as the spiritual face of their institution's mission. How has this been true for you? What are the benefits and burdens of your role as a public figure? Provide one or more examples of how you have taken responsibility for serving as a public witness within your institution and/or community.*

## **PROFESSIONAL PRACTICE SKILLS COMPETENCIES**

PPS2.1 Possess an appropriate level of comfort and proficiency with contemporary communication technology and be able to employ it in spiritual care.

*Chaplaincy has needed to adapt, like every service industry, to provide more virtual service and to utilize a variety of technology to ministry to others. Give one or more examples of how you use current technology to provide spiritual care. Include examples of your use of virtual conferencing (e.g. Zoom, Telehealth, etc.) and interpreter services via technology.*

PPS7.1 Demonstrate the ability to integrate sacred art, music, and space for liturgical celebrations and communal prayer.

*This competency is a further specification of PPS7: Develop, coordinate, and facilitate public worship/spiritual practices appropriate to diverse settings and needs. For PPS7.1, describe the role of sacred art, music, and the environment in liturgical celebrations and communal prayer. Provide one or more examples of how you integrated ritual, music, space and art – appropriate to the need and the setting – into a Catholic service.*

## **ORGANIZATIONAL LEADERSHIP**

OL2.1 Demonstrate the ability to build peer relationships for the purpose of collaboration and active participation in the creation and maintenance of a healthy work environment.

*Functioning as an effective member of the interdisciplinary team in any setting is vital for holistic provision of care. How do you form and maintain healthy relationships with other chaplains and with*

*members of other disciplines in your ministerial setting? Provide one or more examples of how you collaborate with other chaplains and with members of other disciplines to maintain a healthy work environment within your ministerial setting.*

OL2.2 Demonstrate skills in organization, conflict management, leadership, or supervision of others.

*Spiritual care providers are increasingly called to function in leadership and supervisory roles. How do you provide leadership within the settings (e.g., institution or agency, system, community) where you work? Provide one or more examples (and outcomes) of how you utilized organizational skills, or conflict management skills, or leadership skills in your work setting.*

OL 4.1 Demonstrate skill in facilitating decision-making based on an understanding of culture/ethnicity, gender, race, age, educational background and theological values, religious heritage, behavioral sciences, networking, and systems thinking.

*Numerous dynamics affect and contribute to the decisions faced in the chaplain's workplace/organizational setting (e.g., department, institution/agency, system, community). Using one or more examples, demonstrate how you navigated one or more of these dynamics while facilitating decision-making in your workplace.*

## **FOR APPLICANTS WHO HAVE HAD PREVIOUS INTERVIEWS**

*List and address progress on recommendation(s) made to the chaplain during the previous interview. For each recommendation demonstrate your growth and progress.*